



EATONTOWN HOUSING DEPARTMENT

47 BROAD STREET
EATONTOWN, NJ 07724
TELEPHONE (732) 389-7616

CERTIFICATE OF OCCUPANCY INSPECTION

☐ One/Two Family Dwelling - ☐ Sale / ☐ Rental

☐ Apartment/Rental Unit Only

Date of Inspection _____ Address: _____ C/O # _____

All utilities (gas, electric, water) must be operational at the time of the inspection.

INSPECTION LIST		
Doors- Operational- Interior & Exterior		sleeping areas not past 10 years of age Smoke Detectors on each floor level within 10 ft of
Building Permits Closed		CO Detectors in all sleeping areas within 10 ft of rooms not past 10 years of age
Peeling Paint – (Rentals)		Plumbing - Kitchen, Bath- No leaks (Rentals)
Drainage, Gutters, Downspouts		Locks - Windows, Doors
Operational Windows, Screens		Handrails (Interior & Exterior)
Roof, Eaves & Siding		Leaks or Evidence of Water Damage
Weeds, Grass & Shrubbery (Height)		Electrical safety, cover plates, extension cords, multi adapters, No zip cords
Trash and Debris		GFCI Kitchen, Bath, Exterior & Unfinished basements
Sidewalks, Driveway, Apron & Foundation		Dryers- (Gas) Metal Flex Hose, Plastic not permitted) & Water Discharged to Drain
House Number (min. 4" high, clearly visible)		Heating System, Furnace Operational
Sump Pump Dedicated single receptacle		Ventilation Fans/Window- (bathrooms)
Electrical Service minimum 60 Amps		Appliances - Stove, Refrigerator (Rentals)
Electrical Panel- No open spaces or open knock outs in boxes		Sanitary Conditions
Condition of Screens- (Rentals)		Water Heater relief valve & Overflow pipe clearance 6" above floor-to-floor drain
		Lead Paint Certification Inspection (Rentals Constructed before 1978 every 3 years)

BY THE ISSUANCE OF THIS CERTIFICATE OF OCCUPANCY, NEITHER THE BOROUGH OF EATONTOWN NOR ANY OF ITS OFFICERS OR EMPLOYEES ASSUMES ANY LIABILITY, EITHER EXPRESS OR IMPLIED, IN CONNECTION THEREWITH.

☐ APPROVED Date: _____ ☐ DISAPPROVED, Re-Inspection Required Date: _____

Housing Official/Inspector _____ Date: _____